

PRIVACY POLICY

Effective Date: 30 July 2026

Last Updated: 30 July 2026

1. Introduction

KGS Consulting Pvt. Ltd. ("**KGS Consulting**", "**KGS**", "**we**", "**our**", or "**us**") is committed to protecting the privacy and confidentiality of the personal data entrusted to us. As a consulting firm specializing in **Data Privacy, Artificial Intelligence (AI) Governance, Regulatory Compliance, Cybersecurity Governance, Digital Transformation, and sector-specific advisory services**, we recognize that responsible handling of personal data is fundamental to building trust, maintaining professional integrity, and supporting our clients' compliance objectives.

This Privacy Policy explains how KGS Consulting collects, uses, stores, shares, retains, protects, and otherwise processes personal data obtained through our website, professional engagements, communications, events, training programmes, newsletters, digital platforms, and other business interactions.

We are committed to processing personal data in a lawful, fair, transparent, and responsible manner while implementing appropriate technical and organizational measures to protect such information throughout its lifecycle.

This Privacy Policy has been developed with reference to the **Digital Personal Data Protection Act, 2023 ("DPDP Act")**, the applicable rules framed thereunder, and generally accepted privacy governance principles. Where applicable, our privacy practices may also be informed by internationally recognized privacy standards and sector-specific regulatory expectations.

2. Scope of this Privacy Policy

This Privacy Policy applies to the processing of personal data by KGS Consulting in connection with:

- Visitors accessing or interacting with our website;
- Existing, prospective, and former clients;
- Representatives of client organizations;
- Business partners, strategic alliances, and professional collaborators;
- Vendors, consultants, contractors, and service providers;
- Participants attending webinars, conferences, workshops, or training programmes organized or conducted by KGS Consulting;

- Subscribers to newsletters, publications, alerts, or marketing communications;
- Individuals contacting us through website forms, email, telephone, social media platforms, or other communication channels;
- Job applicants, interns, consultants, and prospective employees; and
- Any other individual whose personal data is processed in connection with our legitimate business activities.

This Privacy Policy does not apply to personal data processed solely on behalf of our clients where KGS Consulting acts strictly as a service provider or processor under a separate contractual arrangement. Such processing is governed by the applicable contractual terms executed with the relevant client.

3. About KGS Consulting

KGS Consulting Pvt. Ltd. is a specialized consulting and advisory firm providing professional services in the areas of:

- Data Privacy and Data Protection
- Artificial Intelligence Governance
- Cybersecurity Governance
- Regulatory Compliance
- Digital Transformation
- Risk Advisory
- Information Governance
- Industry-specific advisory services
- Training and Capacity Building

Our advisory services support organizations in establishing governance frameworks, strengthening regulatory compliance, managing organizational risks, implementing privacy and AI governance programmes, and building trusted digital ecosystems.

Given the nature of our professional services, we routinely engage with organizations across multiple regulated industries, including healthcare, financial services, insurance, life sciences, education, technology, manufacturing, professional services, government, and other sectors.

Protecting confidential information and respecting privacy are integral to our professional responsibilities and form an essential part of our organizational governance framework.

4. Our Privacy Commitment

KGS Consulting recognizes that privacy extends beyond regulatory compliance. It is a fundamental element of ethical business conduct, corporate governance, information security, and stakeholder trust.

Accordingly, we are committed to:

- Processing personal data only for legitimate, lawful, and clearly identified purposes;
- Limiting the collection of personal data to what is reasonably necessary for the intended purpose;
- Implementing appropriate administrative, technical, physical, and organizational safeguards to protect personal data against unauthorized access, disclosure, alteration, loss, misuse, or destruction;
- Respecting the rights available to individuals under applicable privacy laws;
- Promoting responsible handling of confidential information throughout our organization;
- Applying appropriate governance controls over third-party service providers processing personal data on our behalf; and
- Periodically reviewing and improving our privacy and information governance practices in response to evolving legal, technological, and business requirements.

Privacy and information security are integrated into our governance framework and are supported by internal policies, employee awareness programmes, contractual safeguards, and risk management practices.

5. Definitions

For the purposes of this Privacy Policy, the following terms shall have the meanings assigned below unless the context otherwise requires:

Applicable Privacy Laws means the Digital Personal Data Protection Act, 2023, the rules framed thereunder, and any other applicable data protection, privacy, or information governance laws relevant to the processing activity.

Consent means any free, specific, informed, unconditional, and unambiguous indication of an individual's agreement to the processing of personal data for a specified purpose, where such consent is required under applicable law.

Cookies mean small text files or similar technologies stored on a user's device to enhance website functionality, improve user experience, perform analytics, remember preferences, or support other legitimate website operations.

Data Principal shall have the meaning assigned under the DPDP Act and generally refers to the individual to whom the personal data relates.

Personal Data means any data about an individual who is identifiable by or in relation to such data and includes digital personal data processed by KGS Consulting in connection with its business activities.

Processing means any operation or set of operations performed on personal data, whether wholly or partly by automated means or otherwise, including collection, recording, organization, storage, adaptation, retrieval, consultation, use, disclosure, sharing, transmission, analysis, retention, archival, anonymization, deletion, or destruction.

Services mean the consulting, advisory, assessment, audit, training, implementation, research, professional, educational, digital, and related services provided by KGS Consulting.

Website means the official website of KGS Consulting together with any associated webpages, portals, microsites, or digital platforms operated or controlled by KGS Consulting.

Terms used in this Privacy Policy that are not expressly defined shall, where applicable, have the meanings assigned to them under the DPDP Act or other applicable laws.

6. Categories of Personal Data We Process

The categories of personal data processed by KGS Consulting depend upon the nature of the interaction with us, the services requested, applicable legal or regulatory requirements, and the purpose for which the information is collected. We endeavor to collect only such personal data as is reasonably necessary to support our legitimate business activities, professional engagements, contractual obligations, regulatory responsibilities, and other lawful purposes.

Depending on the circumstances, KGS Consulting may process one or more of the following categories of personal data.

Identity Information

This may include:

- Name
- Photograph
- Date of birth, where relevant
- Gender, where voluntarily provided or legally required
- Nationality, where relevant
- Government-issued identification details where required for verification or regulatory purposes

Contact Information

This may include:

- Residential or business address
- Email address
- Telephone or mobile number
- Organization details
- Country, State, or City
- Preferred communication channel

Professional Information

Where individuals interact with us in a professional capacity, we may process information such as:

- Employer or organization name
- Designation

- Department
- Professional qualifications
- Industry sector
- Areas of professional interest
- Professional certifications
- Business profile
- LinkedIn or other professional networking profile information voluntarily shared with us

Client Engagement Information

During the course of providing professional services, we may process information relating to:

- Client representatives
- Authorized contacts
- Project communications
- Meeting schedules
- Engagement documentation
- Statements of work
- Professional correspondence
- Feedback and communications relating to service delivery

The nature and extent of information processed varies depending upon the specific engagement.

Website Usage Information

When you access our website, certain technical information may be collected automatically, including:

- Internet Protocol (IP) address
- Browser type and version
- Operating system
- Device information
- Date and time of access
- Pages visited
- Referring website
- Session information
- Website interaction data
- Diagnostic information

Such information assists us in maintaining website security, improving user experience, understanding website usage patterns, and enhancing the performance of our digital platforms.

Communication Information

Where individuals communicate with KGS Consulting, we may process information contained within:

- Email correspondence
- Contact forms
- Telephone conversations
- Virtual meeting invitations
- Meeting notes
- Chat or messaging communications
- Customer support interactions
- Business correspondence

Marketing and Subscription Information

Where individuals subscribe to our publications or communications, we may process information relating to:

- Newsletter subscriptions
- Event registrations
- Webinar registrations
- Training programme registrations
- Marketing communication preferences
- Publication downloads
- Survey responses
- Feedback voluntarily provided

Recruitment and Career Information

Individuals applying for employment, internships, consulting assignments, or other professional opportunities with KGS Consulting may provide information such as:

- Curriculum Vitae (CV) or résumé
- Educational qualifications
- Employment history
- Professional certifications
- References

- Skills and competencies
- Interview notes
- Background verification information, where applicable
- Other information voluntarily submitted during the recruitment process

Financial and Transaction Information

Where relevant to the nature of the engagement, KGS Consulting may process limited financial information necessary for legitimate business purposes, including:

- Billing information
- Banking details
- Tax identification information
- Payment references
- Invoicing details
- Purchase order information

KGS Consulting does not intentionally collect or store payment card information through its website unless such functionality is introduced in the future through appropriately secured payment service providers.

Information Relating to Training, Events, and Professional Programmes

Where individuals participate in conferences, workshops, webinars, awareness programmes, certification courses, or other professional events conducted by KGS Consulting, we may process information relating to:

- Registration details
- Attendance records
- Participation history
- Assessment results, where applicable
- Certificates issued
- Continuing Professional Education (CPE) information, where relevant
- Feedback submitted by participants

Information Received During Professional Advisory Engagements

In the course of providing consulting or advisory services, KGS Consulting may receive information from clients relating to their personnel, authorized representatives, business operations, governance structures, compliance programmes, technology environments, or other matters necessary to perform the agreed scope of work.

Such information is processed strictly in accordance with applicable contractual obligations, confidentiality commitments, professional ethics, and applicable laws.

Sensitive Personal Data

KGS Consulting does not intentionally seek or require sensitive personal data unless such processing is necessary for a specific lawful purpose, required by applicable law, or expressly provided by an individual in connection with a legitimate business activity.

Where the nature of an engagement requires the processing of information that may attract additional legal or regulatory protections, appropriate safeguards will be implemented consistent with applicable legal requirements.

7. Sources of Personal Data

KGS Consulting may obtain personal data from various lawful sources depending upon the nature of the relationship with the individual and the services being provided.

These sources may include:

Information Provided Directly by Individuals

Personal data may be provided directly when individuals:

- Submit enquiries through our website;
- Contact us through email, telephone, or other communication channels;
- Register for webinars, conferences, workshops, or training programmes;
- Subscribe to newsletters or publications;
- Participate in surveys or feedback initiatives;
- Apply for employment or consulting opportunities;
- Enter into contractual or professional engagements with KGS Consulting.

Information Received from Client Organizations

Where KGS Consulting provides professional services to an organization, personal data relating to authorized representatives, employees, project stakeholders, or designated contacts may be provided by the client as part of the engagement.

Information Received from Business Partners

We may receive information from strategic partners, professional collaborators, training partners, industry associations, event organizers, technology providers, or other organizations where such sharing is lawful and appropriate.

Publicly Available Information

KGS Consulting may obtain information that has been lawfully made publicly available through:

- Professional networking platforms;
- Company websites;

- Regulatory filings;
- Public business directories;
- Professional publications;
- Government records; or
- Other publicly accessible sources.

Such information is used only for legitimate business purposes consistent with applicable law.

Information Collected Automatically

Certain technical information may be collected automatically when individuals access our website through cookies, analytics technologies, server logs, or similar technologies.

Further information is available in our Cookie Policy.

8. Purposes for Which Personal Data is Processed

KGS Consulting processes personal data only for identified, lawful, and legitimate purposes connected with its professional activities.

Depending upon the nature of the interaction, personal data may be processed for one or more of the following purposes:

- Responding to enquiries and requests for information;
- Providing consulting, advisory, implementation, assessment, audit, training, and other professional services;
- Managing client engagements and contractual relationships;
- Delivering webinars, conferences, workshops, certification programmes, and professional events;
- Publishing newsletters, articles, research papers, whitepapers, and professional insights;
- Administering subscriptions and communication preferences;
- Recruiting employees, consultants, interns, and other professionals;
- Managing vendor and business partner relationships;
- Maintaining internal business records;
- Performing billing, invoicing, taxation, and financial administration;
- Complying with applicable legal, regulatory, contractual, professional, and ethical obligations;
- Protecting the security and integrity of our website, systems, and digital infrastructure;
- Preventing fraud, unauthorized activities, misuse, or security incidents;
- Managing disputes, investigations, or legal proceedings where required;
- Improving our services, digital platforms, publications, and user experience;

- Conducting internal governance, quality assurance, business continuity, and risk management activities; and
- Any other lawful purpose communicated to the individual or otherwise permitted under applicable law.

KGS Consulting will not process personal data for purposes that are incompatible with the purpose for which it was originally collected unless such processing is supported by an appropriate legal basis under applicable law.

9. Legal Basis for Processing Personal Data

KGS Consulting processes personal data only where an appropriate legal basis exists under applicable law.

Depending upon the nature of the processing activity, personal data may be processed based on:

- Consent provided by the individual;
- Legitimate uses recognized under the Digital Personal Data Protection Act, 2023;
- Performance of contractual or professional engagements where such processing is permitted under applicable law.;
- Compliance with applicable legal or regulatory obligations;
- Protection of legal rights and legitimate business interests;
- Establishment, exercise, or defense of legal claims; or
- Any other lawful basis recognized under applicable law.

Where consent serves as the basis for processing, individuals may withdraw their consent in accordance with applicable legal requirements, subject to any legal or contractual limitations.

10. Responsible Use of Artificial Intelligence

As an organization specializing in Artificial Intelligence Governance and Responsible AI, KGS Consulting recognizes both the opportunities and risks associated with the use of AI-enabled technologies.

Artificial Intelligence may be used to support certain internal business activities, including research, knowledge management, document summarization, drafting assistance, workflow optimization, analytics, and operational efficiency. However, AI technologies are implemented within an appropriate governance framework designed to promote transparency, accountability, security, confidentiality, and responsible use.

KGS Consulting does not rely solely on Artificial Intelligence to make decisions that produce legal or similarly significant effects concerning individuals. Professional judgment, human oversight, and appropriate review remain integral to our decision-making processes.

Where AI-assisted tools are utilized in connection with professional services, appropriate safeguards may include:

- Human review of AI-generated outputs;
- Protection of confidential and client information;
- Appropriate contractual and technical safeguards with technology providers;

- Risk-based governance over AI usage;
- Compliance with applicable legal and regulatory requirements; and
- Continuous monitoring and periodic review of AI-enabled processes.

Individuals are requested not to submit confidential, privileged, or sensitive information through publicly available AI platforms unless expressly instructed by KGS Consulting and supported by appropriate contractual and security safeguards.

Our approach to Artificial Intelligence reflects our broader commitment to responsible innovation, ethical technology adoption, and effective information governance.

11. Cookies and Similar Technologies

KGS Consulting uses cookies and similar technologies to support the operation, security, functionality, and performance of its website.

Cookies may be used to:

- Enable essential website functionality;
- Improve website performance and usability;
- Remember user preferences;
- Analyze website traffic and visitor interactions;
- Support security monitoring;
- Measure the effectiveness of website content; and
- Enhance the overall user experience.

Where required under applicable law, users will be provided with appropriate choices regarding the use of non-essential cookies.

Comprehensive information regarding the cookies used on our website, the purposes for which they are used, available user choices, and cookie management options is provided in our **Cookie Policy**, which forms an integral part of our website governance framework.

12. Disclosure and Sharing of Personal Data

KGS Consulting recognizes the importance of maintaining the confidentiality of personal data entrusted to it. Personal data is disclosed only where there is a legitimate business need, a contractual requirement, a legal or regulatory obligation, or where disclosure is otherwise permitted or required under applicable law.

We do not sell, rent, trade, or commercially exploit personal data.

Depending on the nature of the engagement and the purpose of processing, personal data may be shared with the following categories of recipients.

Within KGS Consulting

Personal data may be accessed by authorized directors, employees, consultants, and other personnel of KGS Consulting strictly on a need-to-know basis and only to the extent necessary for the performance of their professional responsibilities.

Access to personal data is governed by appropriate access controls, confidentiality obligations, and internal information security policies.

Service Providers

KGS Consulting may engage carefully selected third-party service providers to support its business operations and professional services. Depending on the nature of the services provided, these may include:

- Cloud hosting and infrastructure providers;
- Email and collaboration platform providers;
- Website hosting and maintenance providers;
- Customer relationship management (CRM) platforms;
- Learning Management Systems (LMS);
- Webinar and virtual meeting platforms;
- Marketing and communication service providers;
- Analytics providers;
- Document management platforms;
- Secure file-sharing solutions;
- Payment processing service providers; and
- Other technology or administrative service providers.

Such service providers are required to process personal data only in accordance with our documented instructions, applicable contractual obligations, confidentiality requirements, and applicable laws.

Professional Advisors

Personal data may be shared, where necessary, with professional advisors engaged by KGS Consulting, including:

- Legal advisors;
- Chartered accountants;
- Auditors;
- Company secretaries;
- Tax consultants;
- Insurance advisors; and
- Other professional consultants.

Such disclosures are made only where necessary for legitimate business, legal, regulatory, or professional purposes.

Business Partners

Where appropriate, personal data may be shared with strategic partners, training partners, implementation partners, technology partners, industry associations, certification bodies, or other collaborating organizations in connection with professional engagements, events, joint initiatives, or service delivery.

Such disclosures are limited to the information reasonably necessary for the relevant purpose.

Clients

During the course of providing professional services, personal data may be shared with client organizations where such disclosure forms part of the agreed engagement, is authorized by the relevant individual or organization, or is otherwise required for the delivery of professional services.

Regulatory Authorities and Government Agencies

KGS Consulting may disclose personal data where disclosure is required:

- under applicable law;
- pursuant to a lawful request from a competent authority;
- in response to judicial or quasi-judicial proceedings;
- to comply with regulatory obligations;
- to enforce contractual rights;
- to protect the rights, property, or safety of KGS Consulting, its clients, or other persons; or
- for any other lawful purpose recognized under applicable law.

Corporate Transactions

In the event of a merger, acquisition, business restructuring, investment transaction, reorganization, sale of assets, or similar corporate transaction involving KGS Consulting, personal data may be transferred as part of the transaction, subject to appropriate confidentiality obligations and applicable legal requirements.

13. Cross-Border Processing and International Data Transfers

KGS Consulting primarily processes personal data within India. However, depending upon the nature of our operations, the location of our clients, business partners, technology providers, or cloud service providers, personal data may be processed or accessed from jurisdictions outside India.

Where cross-border processing or international transfers occur, KGS Consulting seeks to ensure that appropriate safeguards are implemented consistent with applicable legal and regulatory requirements.

Such safeguards may include, where appropriate:

- contractual obligations governing the processing of personal data;
- confidentiality obligations;

- information security requirements;
- vendor due diligence;
- risk assessments;
- technical and organizational safeguards; and
- other lawful transfer mechanisms recognized under applicable law.

KGS Consulting does not transfer personal data to any jurisdiction where such transfer is prohibited under applicable law.

14. Data Retention

KGS Consulting retains personal data only for as long as necessary to fulfill the purposes for which it was collected, to comply with applicable legal, regulatory, contractual, professional, or operational requirements, or as otherwise permitted or required under applicable law.

Retention periods vary depending upon several factors, including:

- the nature of the professional engagement;
- contractual obligations;
- applicable statutory or regulatory requirements;
- tax and accounting requirements;
- professional standards;
- dispute resolution requirements;
- legal hold obligations;
- business continuity requirements; and
- legitimate business needs.

When personal data is no longer required for the applicable purpose, KGS Consulting will take reasonable steps to securely delete, anonymize, archive, or otherwise dispose of such information in accordance with applicable laws, contractual commitments, and internal retention practices.

Where retention is necessary for the establishment, exercise, or defense of legal claims, compliance with legal obligations, audit requirements, or legitimate business purposes, personal data may be retained for a longer period as permitted under applicable law.

15. Confidentiality and Professional Obligations

KGS Consulting is committed to protecting personal data against unauthorized or unlawful processing and against accidental or unlawful destruction, loss, alteration, disclosure, or unauthorized access.

Recognizing that no information system can guarantee absolute security, KGS Consulting adopts a risk-based approach to information security by implementing administrative, technical, physical, and organizational safeguards that are appropriate to the nature of the information processed and the associated risks.

Our information security framework may include measures such as:

- Information security governance and internal policies;
- Role-based access controls;
- User authentication and authorization mechanisms;
- Encryption of personal data where appropriate;
- Secure communication channels;
- Backup and disaster recovery arrangements;
- Vulnerability assessment and remediation activities;
- Security awareness and employee training;
- Confidentiality obligations for personnel;
- Vendor security assessments;
- Physical security controls for business premises; and
- Periodic review of security controls.

KGS Consulting implements administrative, technical, physical and organizational safeguards appropriate to the risks associated with the Personal Data processed.

The specific safeguards implemented may evolve over time to address emerging technologies, changing threat landscapes, evolving business operations, and applicable regulatory expectations.

Although KGS Consulting endeavors to implement appropriate safeguards, no method of electronic transmission, internet communication, or electronic storage can be guaranteed to be completely secure. Individuals should therefore exercise appropriate caution while transmitting information electronically.

KGS Consulting is also bound by contractual, professional, and ethical confidentiality obligations in relation to information entrusted to it by clients, business partners, and other stakeholders.

16. Personal Data Breach Management

KGS Consulting maintains processes for identifying, assessing, responding to, managing, and documenting actual or suspected personal data breaches affecting information under its control.

Where a security incident involving personal data is identified, KGS Consulting will assess the nature, scope, and potential impact of the incident and take appropriate steps to contain, investigate, mitigate, and remediate the situation.

Where required under applicable law, KGS Consulting will notify the appropriate regulatory authorities, affected individuals, clients, or other relevant stakeholders within the timelines prescribed under applicable legal or contractual requirements.

Following a security incident, KGS Consulting may undertake appropriate corrective and preventive actions to strengthen its governance framework, improve security controls, reduce future risks, and enhance organizational resilience.

17. Your Privacy Rights

KGS Consulting respects the privacy rights available to individuals under applicable privacy laws and is committed to facilitating the exercise of such rights in a transparent, fair, and reasonable manner.

Subject to applicable legal, contractual, regulatory, and professional obligations, individuals may be entitled to exercise one or more of the following rights in relation to their personal data processed by KGS Consulting.

Right to Access Information

Individuals may request information regarding the personal data processed by KGS Consulting, including information relating to the nature of such processing, subject to applicable legal limitations.

Right to Correction and Updating

Individuals may request correction, completion, or updating of personal data that is inaccurate, incomplete, or no longer current.

KGS Consulting may require appropriate verification before implementing requested changes.

Right to Erasure

Subject to applicable legal, contractual, regulatory, professional, and record retention obligations, individuals may request the deletion of personal data where continued processing is no longer necessary or otherwise required.

Certain information may continue to be retained where required by applicable law, contractual obligations, legal proceedings, regulatory requirements, audit purposes, fraud prevention, or the establishment, exercise, or defense of legal claims.

Right to Withdraw Consent

Where personal data is processed based on consent, individuals may withdraw such consent at any time.

Withdrawal of consent shall not affect the lawfulness of any processing undertaken prior to such withdrawal and may affect KGS Consulting's ability to provide certain services or respond to specific requests.

Right to Grievance Redressal

Individuals who have concerns regarding the processing of their personal data may submit their grievance using the contact details provided in this Privacy Policy.

KGS Consulting will endeavor to acknowledge and address such grievances in accordance with applicable legal requirements and its internal grievance handling procedures.

Right to Nominate

Where applicable under the Digital Personal Data Protection Act, 2023, individuals may exercise their right to nominate another person to exercise applicable rights on their behalf in accordance with the provisions of the applicable law.

Verification of Requests

Before responding to any privacy-related request, KGS Consulting may take reasonable steps to verify the identity and authority of the requesting individual in order to prevent unauthorized disclosure, alteration, or deletion of personal data.

Where requests are submitted through authorized representatives, KGS Consulting may require appropriate evidence demonstrating the representative's authority to act on behalf of the concerned individual.

Limitations

The exercise of privacy rights may be subject to exceptions, exemptions, limitations, or restrictions prescribed under applicable laws, contractual obligations, professional responsibilities, judicial orders, or regulatory requirements.

18. Marketing Communications

KGS Consulting periodically publishes newsletters, research papers, insight papers, whitepapers, articles, event announcements, training programmes, webinars, regulatory updates, and other professional communications that may be of interest to clients, industry professionals, and other stakeholders.

Where required by applicable law, marketing or promotional communications will be sent only with the appropriate consent or other lawful basis.

Recipients may withdraw their consent or unsubscribe from marketing communications at any time by:

- Using the unsubscribe mechanism included in the communication, where available;
- Contacting KGS Consulting through the details provided in this Privacy Policy; or
- Updating their communication preferences where such functionality is available.

Withdrawal from marketing communications does not affect the delivery of service-related communications, contractual notices, legal notifications, invoices, security alerts, or other communications necessary for the administration of an existing business relationship.

19. Children's Privacy

The website and professional services of KGS Consulting are primarily intended for business organizations, professionals, institutions, government agencies, and individuals acting in their professional capacity.

Our website is not designed for or intentionally directed towards children.

KGS Consulting does not knowingly collect personal data directly from children through its website unless such collection is specifically required for a lawful purpose and is carried out in accordance with applicable legal requirements.

If KGS Consulting becomes aware that personal data relating to a child has been inadvertently collected in a manner inconsistent with applicable law, appropriate steps will be taken to delete or otherwise appropriately manage such information in accordance with applicable legal requirements.

Where services are provided to organizations operating in sectors involving children, including educational institutions, healthcare providers, or similar organizations, KGS Consulting processes personal data solely in accordance with the applicable contractual arrangements and instructions received from the relevant client.

20. Third-Party Websites and External Links

The KGS Consulting website may contain links to third-party websites, applications, online resources, social media platforms, publications, or other external services for informational or convenience purposes.

The inclusion of such links does not constitute an endorsement, recommendation, approval, or representation by KGS Consulting regarding the content, products, services, privacy practices, or security measures of those third-party websites.

Third-party websites operate independently and are governed by their own privacy policies, terms of use, and applicable practices.

KGS Consulting encourages users to review the privacy notices and terms applicable to any third-party website before providing personal data or using their services.

KGS Consulting shall not be responsible for the privacy practices, availability, content, accuracy, or security of third-party websites or services that are not owned or controlled by KGS Consulting.

21. Changes to this Privacy Policy

KGS Consulting may update or revise this Privacy Policy from time to time to reflect changes in applicable laws, regulatory guidance, technological developments, business operations, organizational practices, website functionality, or other relevant circumstances.

The updated version of this Privacy Policy will be published on our website together with the revised "Last Updated" date.

Where required by applicable law or where changes materially affect the manner in which personal data is processed, KGS Consulting may provide additional notice through appropriate communication channels.

Individuals are encouraged to periodically review this Privacy Policy to remain informed about our privacy practices.

22. Contact Us

Questions, requests, or concerns relating to this Privacy Policy or the processing of personal data may be directed to KGS Consulting using the contact details below.

KGS Consulting Pvt. Ltd.

Registered Office:

4th Floor, Earth Vintage, Senapati Bapat Marg,
Dadar West, Mumbai — 400 028

Email:

info@consultkgs.com

Website:

www.consultkgs.com

Telephone:

+91-7208048793

23. Grievance Officer

In accordance with applicable legal requirements, KGS Consulting has designated a Grievance Officer to address concerns relating to the processing of personal data.

Individuals may contact the Grievance Officer regarding:

- Privacy-related concerns;
- Requests relating to personal data;
- Correction or deletion requests;
- Withdrawal of consent;
- Complaints regarding the processing of personal data; or
- Any other matter relating to this Privacy Policy.

Grievance Officer

KGS Consulting Pvt. Ltd.

Email:

info@consultkgs.com

Postal Address:

4th Floor, Earth Vintage, Senapati Bapat Marg,
Dadar West, Mumbai — 400 028

KGS Consulting will endeavor to acknowledge and address grievances in accordance with applicable legal requirements and its internal grievance management procedures.

24. Governing Law

This Privacy Policy shall be governed by and construed in accordance with the laws of the Republic of India.

Any dispute arising out of or relating to this Privacy Policy or the processing of personal data by KGS Consulting shall be subject to the exclusive jurisdiction of the competent courts and tribunals having jurisdiction over the registered office of KGS Consulting, unless otherwise required by applicable law.

